

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
RAMKRISHNA MAHATO GOVT. ENGINEERING COLLEGE  
PURULIA, PIN-723103**

Memo No. 03 /CA/RKMGECE/2022-23

Dated, Purulia the 28<sup>th</sup> April-2022

**QUOTATION NOTICE NO. : Spot-03 /CA/RKMGECE/2022-23**

**Spot quotation for supply of stationary items at RKMGECE, Purulia**

Spot quotations are invited by the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia for the supply of stationary items at RKMGECE, Purulia (details are given in college website <https://www.rkmgece.ac.in>) from the reputed agency. The quotation documents can be obtained from the office of the Principal, Ramkrishna Mahato Govt. Engineering College on any working day from 29.04.2022 to 05.05.2022 (11-00 A.M to 2-00 P.M.).

Quotation papers must be submitted in sealed envelope to the office of principal on or before 06.05.22 up to 12-00 P.M. addressed to the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia and must be mentioning the subject said above and **Quotation** No. Spot-03/CA/RKMGECE/2022-23 on the top of cover. The quotations will be opened at 1.30 P.M. on 06.05.22 in presence of the quotation owners willing to be present at that time in the Institute office.

Validity of offered rates should remain valid Up to 31.03.2023.

Copies of Income Tax, PAN, GST account details, Trade License for proprietorship firms must be enclosed along with the quotation papers.

The rate of the item(s) should be quoted **exclusive and inclusive all taxes**.

Items are to be supplied within 07 days from receiving order.

The undersigned reserves the right to accept or reject any quotation without assigning any reason.

If the last day of Receiving Quotation/Opening Quotation happens to be holiday the quotation(s) will be opened on the next working day at the same time and place.



(Dr. Bibek Chakrabarti)

**Principal**  
Ramkrishna Mahato Government Engineering College  
Vill:- Agharpur, P.O.- Ramamoti, Block:- Joypur  
District :- Purulia, Pin -723103

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Copy for information & necessary action to display this notice in his notice board to:-

1. The Sabhadhipati, Purulia Zilla Parishad, Purulia-You are requested to display this notice in your notice board.
2. The District Magistrate, Purulia-You are requested to display this notice in your notice board.
3. The SDO, Jhalda, Purulia-You are requested to display this notice in your notice board
4. Office of the Gram Panchayat, Baragram.
5. District information officer, Purulia- He is requested to upload the notice in district NIC portal.
6. Notice Board, Ramkrishna Mahato Govt. Engineering College, Purulia.
7. College website (<https://www.rkmgec.ac.in>).



( Dr. Bibek Chakrabarti )

Principal

Ramkrishna Mahato Government Engineering College

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Quotation documents for Supply of stationary items at RKMGEC, Purulia

<b>Purchase requirement for stationary items of the college</b>								
<b>Department : Office Administration</b>								
Sl. No	Stationary Items	Eligibility to enter in the tender process	Description/ Specification	Quantity	Rate in Rs./- excluding all taxes	Total price in Rs./- excluding all taxes	Rate in Rs./- including all taxes	Total price in Rs./- including all taxes
1	A4 Paper Rim (White)	JK Max	70-75 GSM	100 Rim				
2	Four Fold Cover File	Reputed Suppliers/ manufacturer		100 Pieces				
3	Punch file	Reputed Suppliers/ manufacturer	Cobra file	100 Pieces				
4	Register	Reputed Suppliers/ manufacturer	No. 16	50 Pieces				
5	Attendance Register	Reputed Suppliers/ manufacturer		100 Pieces				
6	Ruler	Reputed Suppliers/ manufacturer	Plastic - 12 inch	50 Pieces				
7	Punching Machine	Kangaro	Model- DP 480	20 Pieces				
8	Steplar	Kangaro	No. 10	20 Pieces				
9	Steplar	Kangaro	No. HS-45P	20 Pieces				
10	Plastic Jug	Reputed Suppliers/ manufacturer	Food Graded	30 Pieces				

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11	Cello Tape	Reputed Suppliers/ manufacturer	2 Inch 65 m (Transparent)	50 Pieces				
12	T- Mop	Reputed Suppliers/ manufacturer	Cotton 3.2 x 0.74 x 0.23 Meters	50 Pieces				
13	Broom	Reputed Suppliers/ manufacturer	Material- Plastic & Nylon	50 Pieces				
14	Toilet Brass	Reputed Suppliers/ manufacturer		10 Pieces				



Principal

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