

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
RAMKRISHNA MAHATO GOVT. ENGINEERING COLLEGE
PURULIA, PIN-723103**

Memo No. 01/CA/RKMGECE/2023-24

Dated. Purulia the 11th-May-2023

QUOTATION NOTICE NO. : Spot-01 /CA/RKMGECE/2023-24

Spot quotation for supply of stationary items at RKMGECE, Purulia

Spot quotations are invited by the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia for the supply stationary items at RKMGECE, Purulia (details are given in college website <https://www.rkmgece.ac.in>) from the reputed agency. The quotation documents can be obtained from the office of the Principal, Ramkrishna Mahato Govt. Engineering College on any working day from 11.05.2023 to 18.05.2023 (11-00 A.M to 2-00 P.M.).

Quotation papers must be submitted in sealed envelope to the office of undersigned on or before 19.05.2023 up to 12-00 P.M. addressed to the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia and must be mentioning the subject mentioned above and Quotation No. Spot-01/CA/RKMGECE/2023-24 on the top of cover. The quotations will be opened at 1.30 P.M. on 19.05.23 in presence of the quotation owners willing to be present at that time in the Institute office.

Validity of offered rates should remain valid Up to 31.03.2024.

Copies of Income Tax, PAN, GST account details, Trade License for proprietorship firms must be enclosed along with the quotation papers.

The rate of the item(s) should be quoted **exclusive and inclusive all taxes**.

Item is to be supplied and installed within 07 days from receiving order.

The undersigned reserves the right to accept or reject any quotation without assigning any reason.

If the last day of Receiving Quotation/Opening Quotation happens to be holiday the quotation(s) will be opened on the next working day at the same time and place.



Dr. Bibek Chakrabarti)

Principal
Ramkrishna Mahato Government Engineering College
Vill:- Agharpur, P.O.- Ramamoti, Block:- Joypur
District :- Purulia, Pin -723103

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Copy for information & necessary action to display this notice in his notice board to:-

1. The Sabhadhipati, Purulia Zilla Parishad, Purulia-You are requested to display this notice in your notice board.
2. The District Magistrate, Purulia-You are requested to display this notice in your notice board.
3. The SDO, Jhalda, Purulia-You are requested to display this notice in your notice board
4. Office of the Gram Panchayat, Baragram.
5. District information officer, Purulia- He is requested to upload the notice in district NIC portal.
6. Notice Board, Ramkrishna Mahato Govt. Engineering College, Purulia.
7. College website (<https://www.rkmgec.ac.in>).

Dr. Bibek Chakrabarti

Principal
Ramkrishna Mahato Government Engineering College
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Quotation documents for Supply stationary items at RKMGEC, Purulia

Purchase requirement for stationary items of the college								
Department : Office Administration								
Sl. No	Items	Eligibility to enter in the tender process	Description/ Specification	Quantity	Rate in Rs./- excluding all taxes	Total price in Rs./- excluding all taxes	Rate in Rs./- including all taxes	Total price in Rs./- including all taxes
1	FOUR FOLD COVER FILE	Reputed Suppliers/ manufacturer	Laminated, Export Quality	250 Pcs				
2	PARMANENET MARKER	CELLO/ LUXOR /Camlin	Permanent Marker	30 pcs				
3	CLOTH DUSTER	Reputed Suppliers/ manufacturer	<u>Wooden Duster for Black Boards</u>	100 pcs				
4	JAMES CLIP (BIG SIZE)	Reputed Suppliers/ manufacturer	<u>Paper Clips, Nickel Plated wire (40-45)mm</u> 100pc each box	30 box				
5	STEPLER PIN 24/6	Kangaro	<u>(24/6)-1M</u>	10 Pack				
6	STEPLER PIN No10	Kangaro	<u>(No. 10)-1M</u>	10 Pack				
7	WHITE BOARD MARKER (BLUE)	CELLO/ LUXOR /Camlin		100 Pcs				
8	WHITE BOARD MARKER (BLACK)	CELLO/ LUXOR /Camlin		100 Pcs				
9	PAPER WAIGHT	Reputed Suppliers/ manufacturer	<u>GLASS</u>	20 Pcs				
10	PLASTIC JUG	Reputed Suppliers/ manufacturer	<u>FOOD GRADED, NYLON</u>	30 Pcs				
11	TOILET BRASS	Reputed Suppliers/ manufacturer	NYLON	20Pcs				
12	DOOR MAT	Reputed Suppliers/ manufacturer	(16X24)"	10 Pcs				

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13	DETERGENT	Hindustan Unilever Limited	Sunlight Detergent 500g/Pouch	20 Packet				
14	PHENYLE	Reputed Suppliers/ manufacturer	5L	10 Pcs				
15	EXTENSION BOARD	Reputed Suppliers/ manufacturer	4Port	10 Pcs				
16	PILOT Hi-Tech Pen(Green)	Pilot-Hi-tech	0.5mm (Green)	15 Pcs				
17	STAMP PAD	Reputed Suppliers/ manufacturer		20 Pcs				
18	DUSTLESS WHITE CHALK	APSARA	Dustless Chalks 100 Pcs Non Toxic White	10 Packet				
19	BIG CELLOTAPE	Reputed Suppliers/ manufacturer		50 Pcs				
20	TRANSPARENT FOLDER	Reputed Suppliers/ manufacturer		30 Pcs				
21	A4 PAGE	Reputed Suppliers/ manufacturer		40 RIM				
22	BLANK SEAT STICKER	Reputed Suppliers/ manufacturer	Self Adhesive Paper Label	80 Pcs				
23	GRAPH SHEET	Reputed Suppliers/ manufacturer	SIMPLE GRAPH	300 Pcs				
24	GRAPH SHEET	Reputed Suppliers/ manufacturer	LOG LOG GRAPH	200 Pcs				
25	GRAPH SHEET	Reputed Suppliers/ manufacturer	SEMI LOG GRAPH	200 Pcs				
26	LOG REGISTER	Reputed Suppliers/ manufacturer		2 Pcs				
27	FACSIMILE SIGNATURE			1 Pc				



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